

Sail Boat Project CIC Operational Hygiene, Health and Safety Procedures for Customers during Covid-19 Latest Version 1.3

30.09.20

This document aims to protect anyone joining us onboard any Sailboat Project CIC vessel contracting Covid 19. It will be updated with the latest advice and guidance from [gov.uk](https://www.gov.uk) and the RYA as it continues to change. We are also liaising with Chichester Harbour Conservancy regarding our latest Covid 19 protocols. Please check you have the latest version.

Current Covid 19 Symptoms: temperature, ongoing cough, loss of taste and or smell (NHS.UK)

Area of Operations – Chichester Harbour and the Solent – to date 03/07/20

Onboard and on the Water Activities *Currently 30/09/20*

Allowed onboard by signing a disclaimer on your Consent Form that you have been Covid 19 asymptomatic for 14 days prior to signing. Continuous cough, temperature, loss of taste and smell

- Household/Bubble members only. However, ' Plus One' is currently allowed, with one-to-one ratio and only where Social Distancing 1m + can be adhered to, or wearing of face masks (030720)*see H&S/RA doc.
- Customers need to take responsibility for their own Covid 19 prevention measures before boarding any SBP vessel. I.E. PPE and personal hygiene measures. Extra PPE will be available on boarding, which will include masks, gloves, 70% alcohol hand sanitiser/wipes.
- Only one volunteer person to prepare food, wearing PPE: gloves and masks. Everyone to handle, keep wash and dry their own cups, cutlery, plates with kitchen towel provided, which MUST be disposed of immediately. In addition, everyone onboard MUST bring their own towels and maintain responsibility of these items to reduce chances of cross-contamination.
- We encourage everyone to bring their own water bottles, cups, cutlery, plates if possible.
- Participants MUST provide their own waterproof clothing

HM pontoon Itchenor /other Pontoon

- The customer will have their temperature taken by the skipper/instructor before getting onboard the boat. This will be repeated each day throughout a course and again before departure.
- The customer has access to an NHS QR Code for Test and Trace of Covid 19
- Practise Social Distancing of at least 1 metre + at all times (following the HM distance markers on the pontoon) If the toilet facilities at Itchenor are open, we encourage all participants to use them, or other, before boarding.
- Ferry –Social Distancing 1m + . PPE to be worn: masks (they have masks onboard if requested)

- Use of Dinghy – Skipper/Instructor/ Volunteer RYA Power Boat Level II only, unless in an emergency, or with permission from the RYA Principal/Instructor/ Skipper. Safe use of dinghy (high risk activity) check tides and weather, wear a PFD, means of calling for help, paddles and bailer. Wipe down with 70% alcohol spray/wipes, or soapy water before and after use.

Everyone to carry their own bags/belongings and be responsible for them, so that nobody else comes into contact with them. Including torches, navigation equipment, gloves, hats and all other personal items.

Onboard Training Vessels (Karic and Jalapeno)

- Protocol document stored on vessels and **MUST** be read and adhered to, as reasonably possible, by all participants onboard e.g. take note of any signposting within the vessel to assist in Social Distancing 1m +
- Change in separate cabins/areas, being aware of Social Distancing 1m +
- Each individual needs to adjust their own lifejackets (demonstration from the Skipper/Instructor)
- Safety equipment to be supplied by SBP: PPE – masks, gloves, hand washing soap and paper towels, 70% bleach/disinfectant solution/wipes for surfaces
- First Aid Kit for any First Aid situation to contain- PPE face masks and used accordingly.
- Wipe hard surfaces touched, with bleach/disinfectant solution/wipes, before and after use, switches, handles, rails; any hard surfaces
- Wash hands for minimum of 20 seconds regularly, after touching your face, or a (hard) surface, then dry with kitchen towel provided. Alternatively use a 70% alcohol hand sanitiser/wipes.
- Wear PPE (mask) when in the vicinity of others onboard and work back to back, or side by side, rather than face to face, if not at least 1 metre + apart.
- Use of Heads (Toilet) - wash hands or use 70% alcohol hand sanitiser/wipes before use. Wipe surfaces touched: door handles, tap, toilet seat and pump handle. Wash and dry hands, or use 70% alcohol hand sanitiser/wipes.
- Keep use of the saloon down to a minimum. Wear face masks if more than one person is 'down below, NOT from the 'same household' .Use of separate cutlery and plates. Individuals wash and dry their own plates, cutlery.
- After trip ,everyone to wipe down lifejackets with warm soapy water, rinsed (**removing gas canister first**). Then hung up to dry (in the heads). Place canisters in plastic bag in safety box (stbd locker)
- In a case of suspected/known contamination <http://www.lifejacketassociation.org/life-jackets/covid-19-virus-cleaning-storing-your-pfd/>: (See bottom of doc.)
- Deep cleaning of the vessel to be undertaken after 24 hours of previous use.

On deck

- Wipe hard surfaces daily – winches, guard wires, wheel (limit people at the wheel. If unable to keep Social Distancing, of 1m + then Skipper only. For winch, or other hardware, demonstrate, then wipe the surface and wash hands, or use 70% alcohol hand sanitiser/wipes
- To hoist sails: Endeavour to maintain Social Distancing of 1m + except when members of the 'same household/bubble' share the task. The same protocol applies to setting and hauling anchor.
- Handling lines: Maintain Social Distancing , 1m + where possible. Skipper/Instructor to demonstrate, then wash hands, or use 70% alcohol hand sanitiser/wipes
- Always maintain spacial awareness around personal hygiene practises and Social Distancing where possible and according to usual requirements of validity, as adjusted by this document.

Updated by Jacquie Dowding (RYA Principal) 30.09.2020 Review :